

Town of Robbinsville
Regular Meeting Minutes
November 7, 2018

A regular Town of Robbinsville Meeting was called to order by Mayor Steve Hooper at 1:05 PM at the Town Hall on November 7, 2018.

Council present: Brian Johnson, Debbie Beasley, and Shaun Adams

Others present: Ellen Davis-Town Attorney, Sonya Webster, Shari Birchfield, Shannon Capshaw-Correction Enterprises, Ann Bass - Appalachian Regional Commission, Mark Bumgarner - RBK CPA, Dirk Cody, Gary Corsair - Graham Star

Brian Johnson made a motion to approve the agenda for this meeting. Debbie Beasley seconded the motion. Vote unanimous.

Shaun Adams stated that he still did not want to approve the minutes from the September 5, 2018 meeting. Shaun Adams said that he did not want the minutes to reflect what Carrie Stewart had said in the September 5, 2018 meeting. He also did not want the minutes to reflect that Brian Johnson asked both Shaun Adams and Carrie Stewart to calm down. Shaun Adams asked Attorney Davis if the minutes were permanent record. Attorney Davis told him that the minutes are permanent record and that the September 5, 2018 minutes reflect what was actually said in the meeting. Shaun Adams asked who the Town Clerk is? The Mayor Hooper explained to Shaun Adams that the Finance Director is the Clerk to the Board. No decisions were made. The Clerk to the Board will bring the September 5, 2018 minutes to the December 5, 2018 regular Board meeting for approval.

Brian Johnson made a motion to approve the October 3, 2018 minutes. Debbie Beasley seconded the motion. Vote unanimous.

Old Business:

Mayor Hooper stated that he has spoken to Gavin Colvard regarding the county septic receiving station. He said that it would not be in the best interest of the Town to take on the county's septic receiving station. Instead, he recommends that the Town connect another sewer connection from the receiving station to the Town's man hole. Brian Johnson said that Chadd Carpenter estimates the cost for this new connection to be \$300. Debbie Beasley made a motion for the Town to install the additional sewer connection. Brian Johnson seconded the motion. Vote unanimous.

Michelle Shippet did not attend the meeting. She will be put on the December 5, 2018 meeting agenda.

New Business:

Brian Johnson made a motion to open public comment. Shaun Adams seconded the motion. Vote unanimous. Dirk Cody suggested that the Town purchase a recorder for the Town meetings and future Council term to be changed from four years to two years. There was no other public comment. Brian Johnson made a motion to close public comment. Shaun Adams seconded the motion. Vote unanimous.

Shannon Capshaw with Correction Enterprises made a presentation to the Board. She requested that the Board consider Correction Enterprises when getting quotes when purchasing janitorial products, office furniture, printing services, and employee service awards.

Brian Johnson made a motion to adopt the resolution for the North Carolina Main Street and Rural Planning Center for A Robbinsville Downtown Economic Revitalization Strategy. Debbie Beasley seconded the motion. Shaun Adams voted against the resolution. The motion passed 2-1.

Mark Bumgarner with RBK, the Town's Auditing firm, presented the audit report for the fiscal year ended June 30, 2018. He stated that this is the first year since his firm has prepared our audit that the Town's expenses have not exceeded their budget. He commended the new Finance Director, Sonya Webster on a excellent job. He did an overview of the Town's Financial Statements and audit findings.

Mayor Hooper made the Board aware that Mark Rogers has contacted the County for a private well inside the Town limits. The Town does not have a Town Ordinance against this, so he will have to follow the County and Health Department guidelines.

Mayor Hooper made the Board aware that the pump at the head works has gone out and will need repaired. Also, there was a lightning strike to the auto dialer at the head works with an \$4,248 estimate of repairs from Carolina Energy Systems, which has been submitted to the insurance company.

Brian Johnson made a motion to approve Mayor Hooper to order all necessary cabinet, gloves, signs, uniforms, and eye wash stations to make the Town in compliance with OSHA's safety regulations. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to send the Finance Director to the free Public Finance Educational Seminar in Morganton, NC on December 4th. This will not cost the Town mileage or lodging expense. Debbie Beasley seconded the motion. Shaun Adams voted against this motion. Motion passed 2-1.

The Finance Director presented a Thanksgiving and Christmas employee bonus schedule to the Board. Debbie Beasley made a motion to approve Option 2 on the bonus schedule, \$50 for Thanksgiving and \$500 for Christmas for all employees - excluding all Council members. Brian Johnson seconded the motion and said that he wants to show all the employees that he appreciates their hard work during the year. Shaun Adams voted against the motion. Shaun Adams stated that the employees already get paid enough and that he has personally never received a Thanksgiving or Christmas bonus. The motion passed 2-1.


The Finance Director presented Budget Amendment #1, Chadd Carpenter's \$2 raise for certifications - approved at the October 3, 2018 Board meeting. Brian Johnson made a motion to approve the budget amendment. Debbie Beasley seconded the motion. Shaun Adams voted against the budget amendment since the Water & Sewer Maintenance Supervisor's raise will be charged to the Water & Sewer fund, he feels that the Water & Sewer Maintenance Supervisor should be charged to the General Fund. Motion passed 2-1.

The Finance Director presented Budget Amendment #2, purchase of Christmas lights for the Town - approved at the October 3, 2018 Board meeting. Brian Johnson made a motion to approve the budget amendment. Debbie Beasley seconded the motion. Vote unanimous.

The Finance Director requested to close the United Community Bank Sewer Fund (old inactive account), and transfer the funds to our Water & Sewer Capital Management account. Debbie Beasley made a motion to close the account and transfer the funds to the Water & Sewer Capital Management account. Brian Johnson seconded the motion. Vote unanimous.

Brian Johnson made a motion to go into closed session (GS143-318.11(c), (a)3, 7). Shaun Adams seconded the motion. Vote unanimous The Board came out of closed session with no discussion.

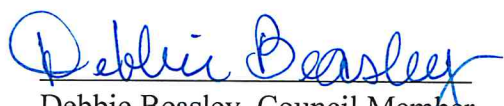
Brian Johnson made a motion to adjourn the meeting at 3:40 PM. Shaun Adams seconded the motion. Vote unanimous.



Steve Hooper, Mayor



Brian Johnson, Council Member

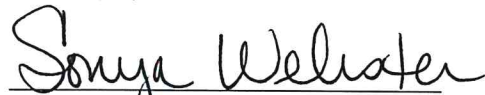


Debbie Beasley, Council Member



Shaun Adams, Council Member

ATTEST:



Sonya Webster, Clerk to the Board